


OC-11-76-077  
4 FEB 1976

MEMORANDUM FOR: Deputy Director for Administration  
SUBJECT : Communications Requirements for FY-1978-82  
REFERENCE : OCM-75-068, 31 January 1975

1. The Office of Communications would appreciate receiving up-to-date information from the other Offices in the Administration Directorate regarding future planning requiring communications support. The FY-1978 communications requirements and projections for 1979-82 will be incorporated into the OC response to the recent Program Call. Please include any projected decreases which may be used to offset planned increases.

2. To assist OC in preparing detailed cost estimates, it would be helpful if each Office would provide specific locations and other related information concerning its requirements. Each Office should include not only record communications requirements, but also its needs for secure voice, data, and facsimile communications. Where precise forecasts are not possible this far in advance, please indicate the number of various types of activities and the general geographic locations.

3. It would be appreciated if the responses from your individual Directorate Offices could be consolidated and forwarded to OC by 20 February 1976.

  
Director of Communications

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cc: O/Comptroller

## COMMUNICATIONS REQUIREMENTS FY 1977-81

1. All services which are now received within the Office of Logistics are adequate and should be continued at the same level except in the following instances:

a. Procurement Division - A black phone instrument located in the Mail and Files Control Unit can be eliminated prior to FY 1977. The phone is located in Room 1033, Ames Center Building, extension . When the requirement ceases to exist, an appropriate telephone request will be submitted.

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b. Printing Services Division (PSD) - A minimal secure voice communication line between main PSD and Headquarters Building will be required in FY 1977. Accordingly, we will need one master unit and telephone line. A call director and six "slave" instruments will not be necessary.

2. It is expected that within the next 2 years (FY 1976 and 1977) PSD will have need for a network of data links from all Agency publishers to PSD/General Printing Plant (GPP) for access to the upcoming computer-assisted text editing photographic composition system. The following are considered vital requirements for FY 1977:

a. Data link from major publishers in Headquarters Building, including Office of Current Intelligence, Office of the Director (O/DCI), National Intelligence Officers (NIO), Office of Economic Research, etc., to PSD/GPP composing system to provide faster, more efficient production of intelligence reports.

b. Data link from PSD/GPP to PSD main plant, either through the Office of Joint Computer Support (OJCS) or direct, to provide backup support to GPP composing system and to provide parallel processing capabilities during peak workload periods.

c. Data links from OJCS to PSD main printing plant for use:

(1) With proposed PSD management information system,

(2) In expediting production of computer output microfilm, and

(3) In providing faster and more efficient photocomposition of Agency publications.

3. Although detailed feasibility studies are not available at this time, the following items are considered potential requirements in the future (FY 1978-81):

Communications Requirements for FY 1977-81

- a. Data link from high priority customers (Publications Staff, Deputy Director for Intelligence; O/DCI, NIO, etc.) to PSD for facsimile transmission and laser platemaking to accommodate high-speed printing of intelligence reports.
  - b. Data link from CIA Operations Center to PSD for facsimile transmission of continuous tone negatives for instant reproduction and dissemination to top CIA officials.
  - c. Data link from OJCS to PSD/GPP which will be necessary in expanding capabilities of the computer-assisted text editing photographic composition system.
4. While the final implementation of the above requirements will require additional studies and are, to a large degree, dependent upon the plans of PSD customers, it is felt that establishment of data links as envisaged are essential in fulfilling existing and future Agency needs to provide greater efficiency in printing operations of the future.